



APPLICATION FOR MEMBERSHIP

Answer all questions completely, truthfully and in ink.

Type of Membership: Interior____ Exterior ____ Fire Police _____ Administrative _____

Last Name: _____ First Name: _____

Home Address: _____

Mailing Address: _____

Email Address: _____ Date of Birth: _____

Home Phone: _____ Cell Phone: _____

Social Security Number: _____ Occupation: _____

Business Address: _____

Driver's License Number: _____ State: _____ Class: _____ Endorsements: _____

Emergency Contact: _____ Relationship: _____ Phone Number: _____

If you have previous experience with an emergency service organization, provide the details below.

Role: _____ Organization: _____ Dates: _____

Have you ever been convicted or plead guilty to a felony, misdemeanor, insurance fraud, arson or a reduction of one of these offenses? Yes _____ No _____

If you answered Yes to the above question, attach documentation with details and the disposition of each charge.

How did you hear about us? An Event _____ Social Media _____ Word of Mouth _____ Advertisement _____

I declare, subject to penalties of perjury, that the statements made on this application (including statements made in any accompanying documents) are to the best of my knowledge and belief true and correct. I am aware the information provided will be used by the Croton Falls Fire Department and/or Croton Falls Fire District to perform a background check to verify the information provided. I hereby give permission for the Department and/or District to perform a background check.

Signature: _____ Date: _____

If the applicant is under 18 years of age, a parent/guardian must also sign this application thereby giving his/her permission for the applicant to join the Department as a probationary member.

Name: _____ Signature: _____ Date: _____

Within the Freedom of Information Law, all information contained or obtained herein will remain confidential and will be used only for internal membership purposes.

MEMBERSHIP PROCESS

(For Office Use and New Member Information)

Below steps must be initialed and dated by a member of the Membership Committee

- _____ Candidate completes an application and submits it to a Department member
- _____ Membership Committee reviews application for completeness and notifies the Recording Secretary who files a record of the application.
- _____ Original application is given to the District secretary for the candidate's file
- _____ Candidate meets with a Department representative for an interview that covers
 - _____ Candidate's interest in joining the Department
 - ✓ Steps of the membership process
 - ✓ Structure of the Department and the role of operational and staff officers
 - ✓ Probationary period and requirements to complete
 - ✓ Expectations and requirements of new members
 - ✓ Balancing Department and personal/professional priorities
 - ✓ Importance of new member's participation in Department activities, Calls, drills, meetings, work details, training courses, parades
- _____ The Recording Secretary announces the new member to the membership at the next Department meeting. No vote of the membership application is to be held at this time.
- _____ After one week, the Membership Committee recommends to the Board of Directors to accept the applicant as a Probationary Member.
- _____ The Recording Secretary submits the name and qualifications of the candidate to the District's Secretary for approval by the Board of Fire Commissioners. Approval is not granted at this time.
- _____ District secretary handles background and arson checks, and advises the District, Chief and Membership Committee of results
- _____ District's approval is granted upon the successful return of all background checks and verifications as well as a completed physical, presentation of a valid license and SCBA fit test (if applicable)
- _____ Member is now an Active-Probationary Member and may participate in all functions and activities accorded this status.
- _____ Membership Committee provide the member with an updated copy of the bylaws and the District's Policies and shall sign for the same
 - _____ (Turnout gear issued)
 - _____ (FOB issued)
 - _____ (Uniform issued)
 - _____ (Website / I page Credentials issued)
 - _____ (Pager issued)
- _____ Probationary period runs from 6-36 months at recommendation of the chief, applicant appears at the Department's next monthly meeting and the membership votes to accept or reject the applicant

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